



# Spring 59 Release Note

**01 August 2024**  
Central Supplier Database

## REVIEWED BY

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## Property

Created by:  
Version:  
Date Created:  
Last updated:  
Location:

## Value

Central Supplier Database (CSD) Team  
0.4  
14 June 2024  
01 August 2024  
\\10.131.171.86\csd\4. DELIVERABLES\Release Notes\Sprint 59

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## Overview

The purpose of this communication is to inform Organ of State (OoS) officials and Suppliers about the changes and/or enhancements that have been introduced to the CSD system effective 01 August 2024.

## Summary

A summary of enhancements available:

- Breakdown of geographical information to reflect Census 2022;
- Supplier's key information and preferred address obtained from CIPC;
- Proof of Address needs to be uploaded for every physical address; and
- A new tax status from SARS – Compliant (New Taxpayer).

### 1. Breakdown of geographic information

The values listed in the dropdown boxes for the supplier's address information were based on the geographical breakdown information from the South African Census records of 2011, obtained from Statistics South Africa.

The CSD will be updating the geographical breakdown information based on the South African Census records of 2022. Suppliers will be required to update their address information accordingly.

Outdated names will be reflected as [Removed], while updated names will display the old name followed by the new name in square brackets, for example, Greater Sekhukhune will appear as [Sekhukhune].


Address type	Physical
Address line 1	Test
Address line 2	Test
Country	South Africa
Province	Gauteng
District	City of Johannesburg
Municipality	City of Johannesburg
City	Chartwell - [Removed]
Suburb	North Champagne Estates AH ...
Ward	96
Postal code	1111
Preferred address?	<input type="checkbox"/>
Is this address same as postal address?	<input type="checkbox"/>

Address type	Physical
Address line 1	Test Street
Address line 2	Test Street
Country	South Africa
Province	Limpopo
District	Greater Sekhukhune - [Sekhu... Capricorn
Municipality	Greater Sekhukhune - [Sekhukhune]
City	Mopani
Suburb	Vhembe
Ward	Waterberg
Postal code	No wards found
Preferred address?	<input type="checkbox"/>
Is this address same as postal address?	<input type="checkbox"/>

[Stats SA feedback](#)

When attempting to save an address with outdated information, an error message will be displayed as shown below:

#### Option Removed



This option has been removed. Please select correct option in New Municipality/City Name

Close

The upgrade in geographical information also impacts the Commodities tab. Suppliers are required to update their delivery location in step 2 of 2

**Edit supplier R0001116217**

Identification
Industry classification
Contacts
Address
Bank
Tax
Directors/Members/Owners
Associations
**Commodities**

Users
Notifications
Accreditations
B-BBEE
Overview

Step 2 of 2

Click here to get more info on this section

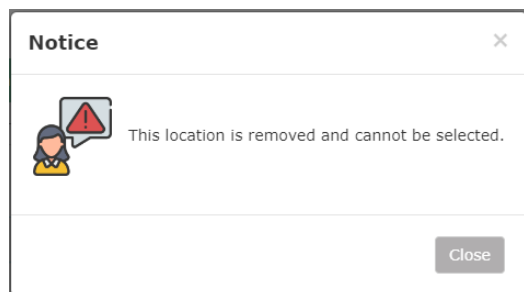
NameBoats
Description
NationWide☐
Province wide☐
ProvinceLimpopo
District

Search:
Capricorn
Capricorn
Greater Sekhukhune - [Sekhukhune]
Mopani
Vhembe
Waterberg

Name	
<input type="checkbox"/> Blouberg	
<input type="checkbox"/> Polokwane	
<input type="checkbox"/> Aganang - [Removed]	970
<input type="checkbox"/> Molemole	LIM353
<input type="checkbox"/> Lepele-Nkumpi	LIM355

Add
Select All
Clear

When attempting to save a commodity delivery location with outdated information, an error message will be displayed as shown below:



Suppliers must update their address and commodities delivery location information by 1 November, 2024. After 3 months, outdated records will signify that the supplier is no longer interested in conducting business with the government, and their profile will be deactivated.

During this 3-month interim period, Organs of State will be able to search for suppliers using both the old and new geographical information. After 1 November 2024, the old geographical information will be removed from the CSD, and supplier searches will exclusively rely on the new geographical information.

## Supplier Search

[Click here to get more info on this section](#)

Supplier Commodity	<input type="text" value="Catering services"/>	<input type="button" value="Find Commodities"/>	Tax Compliant	<input type="checkbox"/>
Delivery Location	<input type="text" value="Sekhukhune"/>		Verified Bank Account	<input type="checkbox"/>
Search Results Limit	<div> Greater Sekhukhune - [Sekhukhune], Limpopo <small>District</small>  Sekhukhune College, Greater Sekhukhune - [Sekhukhune] <small>Suburb</small> </div>		Any Local Address	<input type="checkbox"/>
			OR	
			Preferred Local Address	<input type="checkbox"/>
			<input type="button" value="Search"/>	

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The updated geographical information has impact on the following CSD reports:

### 1.1 CSD Registration Report



<b>Report Date:</b>
24 Jun 2024 10:55:06.409 AM
<b>Report Ran By:</b>
[REDACTED]

## CSD REGISTRATION REPORT

SUPPLIER ADDRESS INFORMATION			
<b>ADDRESS 1</b>			
Is this a preferred address?	Yes	Postal code	5367
Address line 1	2346 Peter Road	Ward Number	10
Address line 2	Peter Road	Country	South Africa
Suburb	Fetakgomo NU - [Removed]	Created by	[REDACTED]
Province	Limpopo	Created date	16 Apr 2024 10:14:45:790
Municipality	Fetakgomo - [Removed]	Edit by	[REDACTED]
City	Fetakgomo NU - [Removed]	Edit date	16 Apr 2024 10:14:45:790

## 1.2 CSD Registration Summary Report

Report Date:	24 Jun 2024 10:56:14 AM
Report Ran By:	

### CSD REGISTRATION SUMMARY REPORT

PREFERRED ADDRESS			
Address type	Physical	Municipality	Fetakgomo - [Removed]
Address line 1	2346 Peter Road	City	Fetakgomo NU - [Removed]
Address line 2	Peter Road	Postal code	5367
Suburb	Fetakgomo NU - [Removed]	Ward Number	10
Province	Limpopo	Country	South Africa

## 1.3 Supplier Commodities List Report

Report Date:	6/24/2024 10:52:49 AM
Report Ran By:	
Organ of State/Supplier	Individual
Supplier Number:	MAAA0003384
Supplier Type:	Individual

### SUPPLIER COMMODITIES LIST REPORT

Segment	Segment Code	Family	Family Code	Class	Class Code	Commodity	Commo	Report Date
Drugs and Pharmaceutical Products - (Pharmaceutical Products)	51000000	Agents affecting water and electrolytes	51190000	Combination nutritional therapy products		Minerals/multivitamins/testosterone	51192453	16 Apr 2024 10:07:44:380
						Multivitamins/testosterone	51192454	

PROVINCE: Limpopo  
DISTRICT: Waterberg  
MUNICIPALITY:  
Mookgopong -  
[Removed] CITY:  
Mookgopong SUBURB:  
Mookgopong SP

## 1.4 Compliance History Report

As at:	2024-06-24 00:00:00	Report Date:	2024-06-24 15:30:01
Supplier Number:	MAAA0003357	Report Run By:	
Supplier Type:	Individual	Organ of State/Supplier:	National Treasury - Department

CSD Compliance History Report

Restricted/Tender Defaulter Supplier Verification															
Restricted Supplier				Restriction/Removal Reason				Status change date							
No								2024-03-08 12:42:11							
Restricted individual				Director/Member/Owner				Restriction/Removal Reason				Status change date			
No												2024-03-08 12:20:55			
State Employee Verification															
Government Employee				Organ of state				Status change date							
No								2024-03-08 12:20:55							
Employee of the state				Director/Member/Owner				Organ of state				Status change date			
No												2024-03-08 12:20:55			
Address Information															
Province	Address Number	Address type	Address line 1 Address line 2	Country	Preferred address	Province	District	Municipality	City	Suburb	Ward	Postal code	Status	Edit user	Edit date
Limpopo	Address 2	Physical	246 Team Street, Alverton SP, Alverton	South Africa	Yes	Limpopo	Greater Sekhukhune - [Sekhukhune]	Makhuduthamaga	Diplaseng	Diplaseng SP	18	0023	Active	rosemary.mots eki@treasury.gov.za	2024-06-24 15:15:11
					Yes	Limpopo	Greater Sekhukhune - [Sekhukhune]	Makhuduthamaga	Diplaseng	Diplaseng SP	18	0023	Active	rosemary.mots eki@treasury.gov.za	2024-06-24 15:12:00

## 2. Supplier's key information and preferred address information obtained from CIPC

Companies and Intellectual Property Commission (CIPC) and CSD has become more integrated in sharing key information of a company with one another. CIPC suppliers will no longer be able to maintain the following fields on CSD:

- On the Identification tab: Total Annual Turnover, Financial Year Start Date
- On the address tab: preferred address will be sourced from CIPC

In South Africa, the address verification of companies is supported by regulations and requirements outlined primarily in the Companies Act, 2008 (Act No. 71 of 2008). This act mandates that companies registered in South Africa must provide and maintain accurate and up-to-date registered addresses. It also requires companies to notify the Companies and Intellectual Property Commission (CIPC) of any changes to their registered address.

For suppliers registered with the Companies and Intellectual Property Commission (CIPC), the preferred address on CSD will default to the business address obtained from CIPC. The source of the information will be reflected in the address list screen as CIPC.



Click here to get more info on this section

Badge Legend: **B** - Upload **S** - Desk **G** - Site/Third Party

POA Legend: **✓** - Verified **▲** Not Verified **✗** Rejected

Address Type	Address Line 1	Address Source	Province	Municipality	City	Suburb	Country	Preferred Address	Verification	Status	Edit	View	Remove
Physical	2 LOMBARDO ESTA...	CIPC	Northern Cape	Magareng	Magareng NU	Magareng NU	South Africa	<input checked="" type="checkbox"/>	<b>▲</b>	Created	<a href="#">✎</a>	<a href="#">📄</a>	<a href="#">🗑️</a>

**B**

Address Line 1, Address Line 2, Country, and Province information are sourced from CIPC and cannot be altered on CSD and the remainder of the address details need to be captured on CSD. Suppliers will need to update preferred address information directly at CIPC.

Click here to get more info on this section

Address type: Physical

Address line 1: 240 Madiba Street

Address line 2: 240 Madiba Street

Country: South Africa

Province: Gauteng

District: City of Tshwane

Municipality: City of Tshwane

City: Pretoria

Suburb: Pretoria Central

Ward: 58

Postal code: 0098

Preferred address? ☐

Is this address same as postal address? ☐

[Stats SA feedback](#)

### 3. Proof of Address for every physical address

A medallion system has been implemented to enhance the integrity of address information on CSD. Suppliers attempting to deceive the government by inputting multiple addresses that do not accurately reflect their business's physical location will be identified through this system.

Click here to get more info on this section

Badge Legend: **B** - Upload **S** - Desk **G** - Site/Third Party

POA Legend: **✓** - Verified **▲** Not Verified **✗** Rejected

Address Type	Address Line 1	Source	Province	Municipality	City	Suburb	Country	Preferred Address	Verification	Status	Edit	View	Remove
Physical	123 Madiba Stre...	CSD	Gauteng	City of Tshwane	Tshwane NU	Tshwane NU	South Africa	<input checked="" type="checkbox"/>	<b>▲</b>	Created	<a href="#">✎</a>	<a href="#">📄</a>	<a href="#">🗑️</a>

Here is the meaning of the badge legend:

- Bronze:** Address earns a bronze badge upon uploading a valid supporting document.

- **Silver:** Address earns a silver badge once a government official has validated that the details on the supporting documentation match those on CSD, which will be implemented in the future.
- **Golden:** Address earns a golden badge once a government official has conducted a site visit to confirm the physical existence of the address, or when CSD can electronically verify the address through a reputable third-party system (e.g. bank or SARS), also planned for implementation in the future.

Here is the meaning of the PoA legend:

- **Verified:** A government official has validated that the details on the supporting documentation of PoA match those on CSD. This functionality will be implemented in the future.
- **Not Verified:** A government official has not validated that the details on the supporting documentation of PoA match those on CSD.
- **Rejected:** A government official has validated that the details on the supporting documentation of PoA do not match those on CSD. This functionality will be implemented in the future.

Potential suppliers of goods and services to the South African government are required to include at least one active physical and one postal address on the CSD. Only a physical address can be designated as preferred, and each physical address must be supported by a proof of address (PoA) document. All initially uploaded PoA documents should not be older than three months and must be in PDF format. Uploaded images will be accepted and converted into PDF documents. If PoA is not attached to a physical address, the supplier will be unable to submit updates to its profile on the Overview tab.

The Financial Intelligence Centre Act, 2001 (Act No. 38 of 2001) is also relevant concerning the verification of addresses for compliance with anti-money laundering and counter-terrorism financing regulations.

Documents that may offer confirmation of residential address and serves as PoA supporting documentation (not older than 3 months at the time of upload) on CSD include the following:

- a utility bill reflecting the name and residential address of the legal entity;
- a bank statement from the bank reflecting the name and residential address of the person if the legal entity previously transacted with a bank registered in terms of the Banks Act;
- a recent lease or rental agreement reflecting the name and residential address of the legal entity;
- municipal rates and taxes invoice reflecting the name and residential address of the legal entity;
- mortgage statement from another institution reflecting the name and residential address of the legal entity;
- telephone or cellular account reflecting the name and residential address of the legal entity;

- valid television license reflecting the name and residential address of the legal entity;
- recent long-term or short-term insurance policy document issued by an insurance company and reflecting the name and residential address of the legal entity;
- recent motor vehicle license documentation reflecting the name and residential address of the legal entity; or
- a statement of account issued by a retail store that reflects the residential address of the legal entity.

Below is where PoA supporting documentation can be uploaded:

Uploading Proof of Address(PoA) File(s)

PoA document type

<select POA type>

Date on the PoA

2024-03-24

Expiry date of PoA

2025-06-24

Upload Files

Choose files No file chosen

Saved PoA 0 File(s)

#	PoA FileName	Type of Document	File Size (KB)	Created By	Created Date	Expiry Date	Verified	View	Remove
No file(s) found									

Save

Cancel

The provincial geographical breakdown information (i.e. district, municipality, city, and suburb) has been updated to align with the South African Census 2022. If you cannot find your address information in terms of district, municipality, city, or suburb, please provide us with feedback by clicking on STATS SA Feedback.

[Click here to get more info on this section](#)

<b>Address type</b>	Physical	
<b>Address line 1</b>	240 Madiba Street	
<b>Address line 2</b>	240 Madiba Street	
<b>Country</b>	South Africa	
<b>Province</b>	Gauteng	
<b>District</b>	City of Tshwane	<b>Stats SA feedback</b>
<b>Municipality</b>	City of Tshwane	
<b>City</b>	Pretoria	
<b>Suburb</b>	Pretoria Central	
<b>Ward</b>	58	
<b>Postal code</b>	0098	
Preferred address? <input type="checkbox"/>		
Is this address same as postal address? <input type="checkbox"/>		

Below is the pop up that displays when clicking Stats SA feedback button.

[Click here to get more info on this section](#)

<b>AddressLine1</b>	<input type="text"/>
<b>AddressLine2</b>	<input type="text"/>
<b>District</b>	<input type="text"/>
<b>Municipality</b>	<input type="text"/>
<b>Province</b>	<input type="text"/>
<b>City</b>	<input type="text"/>
<b>Suburb</b>	<input type="text"/>
<b>Ward</b>	<input type="text"/>
<b>PostalCode</b>	<input type="text"/>

**Submit** **Cancel**

#### 4. New Taxpayer Indicator

SARS is updating the compliance status outcome to include additional information that will identify compliant taxpayers who are newly registered and have not yet reached a filing or

payment due date. These taxpayers will be indicated as “Compliant (New Taxpayer)”, and an updated description will apply.

It is important to note that this is additional clarification provided and the taxpayer is still regarded as compliant.

New Taxpayer to be reflected on the tax tab and on the following reports:

- Supplier Registration Report
- Supplier Summary Registration Report
- Compliance History Report to follow soon.

#### **4.1 Add/Edit Tax**

Where tax details have been saved a new taxpayer indicator will display, which will indicate whether a supplier is a new taxpayer or not. If a supplier is not registered with SARS the indicator will not display in the tax tab.

## REGISTERED WITH SARS

**Add supplier R0000214963**

Identification Industry classification Contacts Address Bank **Tax** Directors/Members/Owners Associations Commodities

Users Notifications Accreditations B-BBEE Overview

**Subset Status** Verification Failed - Continue

**Are you registered for tax with SARS?** ☒

**Are you a VAT vendor?** ☐

**Income tax number** XXXXXXXXXX **Non-compliant tax status found**

**Tax compliant** ✕

**New taxpayer?** ✕

**Last verification date** 2023-04-19 9:20:00 AM

**Save** **Cancel**

**Back** **Next**

## NOT REGISTERED WITH SARS

**View supplier MAAA0000782**

Identification Industry classification Contacts Address Bank **Tax** Directors/Members/Owners Associations Commodities

Users Notifications Accreditations B-BBEE Overview

**Are you registered for tax with SARS?** ✕

**Tax compliant** ✕ Not registered for tax with SARS.

**Last verification date** 2022-11-01 10:41:00 AM

**Back** **Next**

### 4.2 Registration & Registration Summary Report

If a supplier is registered with SARS, the tax indicator will display as either YES or NO on the reports. And if a supplier is not registered with SARS the tax indicator will not be displayed on the reports.



S

## REGISTERED WITH SARS – Registration Report

TAX INFORMATION			
Income tax number	XXXXXXXXXX	Overall Tax Status	Non-Compliant Tax Status
VAT number	XXXXXXXXXX	Created by	XXXXXXXXXXXXXXXXXX
Is this supplier a VAT vendor?	Yes	Created date	18 May 2022 14:22:51:863
Are you Registered with SARS?	Yes	Edit by	XXXXXXXXXXXXXXXXXX
New taxpayer?	No	Edit date	06 Jun 2022 15:19:38:000
Last validation date	21 Apr 2023 08:38:00:000		

## REGISTERED WITH SARS – Registration Summary Report

TAX			
Overall Tax Status	Non-Compliant Tax Status	New taxpayer?	No
IncomeTaxNumber	XXXXXXXXXX	Is this supplier a VAT vendor?	Yes
VAT number	XXXXXXXXXX	Last validation date	21 Apr 2023 08:38:00:000

## NOT REGISTERED WITH SARS – Registration Report

### CSD REGISTRATION REPORT

TAX INFORMATION			
Is this supplier a VAT vendor?	No	Created date	01 Nov 2022 10:40:49:830
Last validation date	01 Nov 2022 10:41:00:000	Edit by	XXXXXXXXXXXXXXXXXX
Overall Tax Status	Not registered for tax with SARS.	Edit date	01 Nov 2022 10:40:49:830
Created by	XXXXXXXXXXXXXXXXXX		

## NOT REGISTERED WITH SARS – Registration Summary Report

TAX			
Overall Tax Status	Not registered for tax with SARS.	Last validation date	01 Nov 2022 10:41:00:000
Is this supplier a VAT vendor?	No		